

# FOREMAN

## DESCRIPTION

Foreman's are active in every stage of the building process, and they are responsible for handling budget, personnel, quality, and client satisfaction. If you want to become a foreman, you'll have to be good at delegating tasks, have a wide breadth of knowledge related to the trade, and have a few years of experience in the industry under your belt.

## SKILLS

- Strong knowledge of the trade/job
- Understanding competing priorities
- Ability to communicate and report effectively
- Planning and instructing
- Strong leadership skills
- Problem-solving abilities

## DUTIES

- Coordinate tasks according to priorities and plans
- Produce schedules and monitor attendance of crew
- Allocate general and daily responsibilities
- Supervise and train workers and tradespeople
- Ensure manpower and resources are adequate
- Report on progress to managers, engineers etc.
- Guarantee all safety precautions and quality standards are met
- Supervise the use of machinery and equipment
- Monitor expenditure and ensure it remains within budget
- Resolve problems when they arise

## EDUCATION

- **High School Diploma or Equivalent**
- Should have at least 4 years experience in desired trade
- Leadership program may be required

## RELATED PATHWAY OPTIONS

Site Supervisor  
Construction Superintendent  
Project Manager

**SALARY RANGE \$56,000 to \$145,000**

VISIT [WWW.MYOCCA.CA](http://WWW.MYOCCA.CA) FOR MORE CAREERS IN CONSTRUCTION

## WHERE TO TRAIN

Trade school or equivalent for desired trade

## OTHER OPTIONS

Trade school or equivalent for desired trade

## CONSTRUCTION MANAGEMENT

GEORGE BROWN COLLEGE

CENTENNIAL COLLEGE

FANSHAWE COLLEGE

## GETTING STARTED

### THE OCCA CAN HELP YOU EXPLORE THESE THREE PATHWAYS:

- 1** You can begin by applying for a job directly in the Construction Industry. Once you begin working with a Construction Company or Contractor you will quickly gain the necessary skills needed to advance yourself through in-house, work-as-you-learn training.
- 2** You can get started through an apprenticeship program by combining on the job training with technical in-class training, gaining experience and increased responsibility. You can work in the industry, get paid, and work towards earning credits .
- 3** You can enroll in a University, Community College or a Private Technical School to study and prepare yourself for a Career in Construction. All of this information may be found through our website.

