

# GRADING FOREMAN

## DESCRIPTION

Do you enjoy leadership, coordinating and problem solving? Grading foreman supervise all activities related excavating, grading, paving, and concrete work. Foreman also supervise and co-ordinate the activities of workers who sets grade stakes to guide equipment operators in sloping highways and fill embankments, using measuring instruments and hand-tools.

## SKILLS

- Work safely as a team, ensuring clear written and oral directions
- Able to perform heavy manual labour for prolonged periods of time
- Read and interpret documents, work with numbers to perform calculations
- Problem solving skills to provide solutions to challenges
- Ability to manage a budget
- Effective time management

## DUTIES

- Maintain a budget and purchasing of materials
- Manage and oversee crew members
- Familiarity with soil types and ensuring proper slope and depth of a trenched area
- Resolve work problems and recommend measures to improve productivity
- Supervise, co-ordinate and schedule the activities of workers in construction, paving, drilling and other heavy equipment
- Establish methods to meet work schedules and co-ordinate work activities with other project supervisors or managers

## EDUCATION

- **A high school diploma is required**
- A post-secondary diploma in construction management or a related field may be required

## RELATED PATHWAY OPTIONS

- |                      |                     |
|----------------------|---------------------|
| Foreman              | Asphalt Crew Member |
| Site Supervisor      | Project Manager     |
| Concrete Form Setter |                     |

## SALARY RANGE

**\$60,000 to \$100,000**

VISIT [WWW.MYOCCA.CA](http://WWW.MYOCCA.CA) FOR MORE CAREERS IN CONSTRUCTION

## WHERE TO TRAIN

N/A

## OTHER OPTIONS

### CONSTRUCTION ENGINEERING

GEORGE BROWN COLLEGE      FANSHAWE COLLEGE  
ALGONQUIN COLLEGE      LOYALIST COLLEGE  
CONESTOGA COLLEGE      FLEMING COLLEGE  
NOTHERN COLLEGE      CANADORE COLLEGE  
ST CLAIR COLLEGE      MOHAWK COLLEGE

### CONSTRUCTION MANAGEMENT

GEORGE BROWN COLLEGE  
CENTENNIAL COLLEGE  
FANSHAWE COLLEGE

## GETTING STARTED

### THE OCCA CAN HELP YOU EXPLORE THESE THREE PATHWAYS:

- 1** You can begin by applying for a job directly in the Construction Industry. Once you begin working with a Construction Company or Contractor you will quickly gain the necessary skills needed to advance yourself through in-house, work-as-you-learn training.
- 2** You can get started through an apprenticeship program by combining on the job training with technical in-class training, gaining experience and increased responsibility. You can work in the industry, get paid, and work towards earning credits .
- 3** You can enroll in a University, Community College or a Private Technical School to study and prepare yourself for a Career in Construction. All of this information may be found through our website.

